

**Series 361, Community Mental Health Board / Community Services Board Minutes and Meeting Packets, 1977-1978, 1983-1992**

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Since 1978, the Westchester Department of Mental Health has planned, overseen, and coordinated services throughout Westchester County for individuals with mental illness, developmental disabilities, and substance abuse issues, and their families. This collection reflects the activities of the Community Mental Health Board from 1977-1978, and its successor, the Community Services Board, from late 1983 to 1992. To a lesser extent, it also documents the activities of the Department of Community Mental Health (with a handful of its annual meeting minutes) and the Community Coordinating Council with just a few meeting minutes from that organization.

The primary records that make up this collection are board minutes and meeting packets that document each board's activities including decisions on policies and procedures for services. Folders include minutes; agendas; director's reports; staff appointments to the board; governing bylaws used for program planning and which were also used for determining mission statements; awards given to individuals for services rendered; reports on programming; communications including newspaper articles and accompanying documents that were submitted to the board during meetings; financial statements and budget reports; and statistical reports on services and facilities such as hospitals and community centers.

Also included in the collection is a unified service plan for 1978-1982 for mental health districts. This plan details existing treatment options for mental health issues, developmental disabilities, and alcoholism including the planning process, needs assessment, issues in planning, administrative structure, priority rankings, and description of general services.

Finally, the collection contains status reports on facility services such as hospitals, correctional facilities and health clinics which include information on budgeting, status of services rendered, and on how the community is affected by the services provide.